

Zeina Mrad

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Address (postal):

Beirut-Lebanon

Banking and Finance Graduate

Bachelor's Degree of Banking and Finance Student at American University of Sciences and Technology

FINAL YEAR PROJECT

- *"Marketing and Financial Analysis for a Beauty Center"*
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EXPERIENCE

- **ERI Company – Beirut:**
Job Description : 07/05/2015 till present .
Duties: Accounting (Data entry,reconciliation..)
- **BLC Bank – Chiah Branch:**
Duration: 18/8/2014 till 18/9/2014
Job Description: Trainee
Duties: Following up banking works &operations (Teller, CSO ...)
- **Le Massif 2000 – ABC Ashrafieh:**
Duration : 30/04/2010 till 29/03/2011
Job Description : Sales person

SKILLS

Personal Engineering Skills:

- Well developed analytical and numerical ability

Computer Skills:

- Microsoft Office Pack (Word, Excel, PowerPoint, Outlook)

LANGUAGES

- **Arabic:** my language
 - **French:** my study's language (excellent read, very good written, well spoken)
 - **English:** work language (well read, well written, well spoken)
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VITAL STATISTICS

- **Nationality:** Lebanese
- **Born in** 1992, in Jbeil - Lebanon